



# REQUEST FOR RESIDENTIAL ALTERNATE BILLING

**Property Type:** RESIDENTIAL- **Property Manager Billing Only** **Account#:** \_\_\_\_\_

Please transfer the billing for: \_\_\_\_\_ **Zip Code** \_\_\_\_\_  
(Property Address)

**To Alternate Party:** \_\_\_\_\_ **C/O:** \_\_\_\_\_

**Mailing address:** (if different than property address) \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Other Contact Info:** \_\_\_\_\_

I, \_\_\_\_\_, do hereby state that I am the property owner of the property address listed above  
(Printed name of property owner(s))

(the "Property"). I acknowledge that as the Property owner, I am responsible for all charges for garbage collection service provided to the Property, and I agree to pay the account balance in full, including all penalties and costs of collection if applicable, if the alternate party named does not. I also understand that the transfer of billing requested herein will not take place until the existing account balance is paid in full. Billings made in the name of the alternate party are for my personal convenience only; it does not relieve me, the Property owner, from liability to pay for service provided to the Property.

### Alternate Billing Terms

- The alternate party named on this form will be billed as long as the account is kept in a current status. This authorization automatically terminates and billing will revert back to the Property owner if the account becomes delinquent (75 days from the billing date). Billing will also revert back to the Property owner if the alternate party informs Republic Services that the Management Contract has expired.
- The Property owner will not receive billings or notices of account status unless and until the account reverts back to the Property owner. Reference: RCW 35.21.217.
- Accounts that remain delinquent may be assigned to Republic Services' collection agency in the name of the property owner, and the Property owner will be responsible for the costs of collection.
- Pursuant to the Revised Code of Washington, Chapter 35.21, and Renton Municipal Code, Chapter 8-1, delinquent charges shall become a lien against the Property. Liens will be filed with the King County Recorder's Office by the City of Renton, if necessary.
- **Each time** there is a change of alternate billing it voids this authorization, and the Property owner must submit a new form.
- If neither the alternate party nor the Property owner pay any unpaid balance for service to the Property, no similar agreement for alternate billing will be allowed by Republic Services.

*By signing this document I certify that I have read, understand and agree to abide by the terms of this request for alternate billing.*

**Property Owner** \_\_\_\_\_ **Phone#** ( ) \_\_\_\_\_ **Email:** \_\_\_\_\_

Signature of Property Owner

City \_\_\_\_\_ State/Zip \_\_\_\_\_

### Owner's Mailing Address

A legible copy of the Property owner's driver's license or state identification must be submitted with this form to verify the owner's signature, or the Property owner may have the form notarized below. If you are sending a scanned copy via email please initial that you acknowledge that (1) by choosing to send a scan of the document, you are waiving the right to later claim that (1) the document was the result of fraud or (2) that any illegibility created by the scanning process invalidates the document. \_\_\_\_\_

*Initial Here*

SUBSCRIBED AND SWORN to me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Notary's Signature**

\_\_\_\_\_  
**Print Notary's Name**

Notary Public in and for the State of \_\_\_\_\_

Residing at \_\_\_\_\_

My commission expires \_\_\_\_/\_\_\_\_/\_\_\_\_



## REQUEST FOR RESIDENTIAL ALTERNATE BILLING

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Dear Customer,

Billing to residential tenants is not available and bills will only be sent to the owner of the property. Republic Services will bill your property manager with the submission of this Alternate Billing Form. Please complete the form and read the terms of the agreement that must be met in order to keep the alternate billing in effect.

The legal owner of the property must fill out the alternate billing form and state the name and billing information of the party to be the recipient of the billing statement. A property manager may fill out the form on the property owner's behalf if they are in possession of and can provide a copy of a management contract and a limited or special power of attorney pertaining to the property in question. Without both of these documents the legal property owner will be responsible for completing the alternate billing form.

**Mail completed forms to:** Republic Services  
Attn: Renton Alternate Billing  
212 Wells Ave S, Suite 104  
Renton, WA 98057

**Or Email to:** [RentonTenantForm@republicservices.com](mailto:RentonTenantForm@republicservices.com)